

**MINUTES OF THE SWEFLING PARISH COUNCIL ANNUAL GENERAL MEETING
HELD IN THE VILLAGE HUT, SWEFLING ON TUESDAY 14TH MAY 2019 AT 7PM**

1. Election of Chair

Councillor John Stanley was nominated by Cllr Jude Chin and seconded by Cllr Audrey Lummis to remain in office as Chairman. All members present voted in favour.

2. Election of Vice-Chair

Cllr Isobel McGovern was nominated by Cllr John Stanley and seconded by Cllr Jude Chin to be Vice-Chair. All members present voted in favour.

3. To co-opt a member of the Parish Council

Mr Martin Wyard was proposed by Cllr John Stanley and seconded by Cllr Isobel McGovern to serve as a member of the Swefling Parish Council. All members present voted in favour.

4. Attendance and apologies

Attendees:

Cllr John Stanley
Cllr Isobel McGovern
Cllr Jude Chin
Cllr Martin Wyard
Cllr Audrey Lummis

Apologies for absence:

Cllr Julia Kinsey
Cllr John Tesh

In attendance:

Maureen Philpot – Clerk

5. Declarations of Pecuniary and Non-Pecuniary interests

There were no declarations.

6. Public Forum

No public were in attendance.

7. Minutes of the previous meeting

a) The minutes of the meeting held on Tuesday 9th April 2019 (copies of which were previously circulated) were proposed by Cllr John Stanley and seconded by Cllr Isobel McGovern and approved as a true and accurate record and signed by the Chair.

b) Matters arising

The Chair has been told that 30mph signs need only be on one side of the road, as long as it is visible. Therefore the current signs are legal. Highways contacted the Chair to say that they would carry out repairs to the road on the north side of Bridge Farm Cottages but on inspection they only repaired a small area.

8. Village Matters

It has been suggested, by a resident of Swefling, that an old red telephone box be purchased for the village. This could be used as a community asset (maybe a book swap, art etc.) It could also house a defibrillator. The average cost of an old telephone box is £2,000.

9. Finance

a) To note the current financial position.

Barclays Community Account

Cash at Bank as per statement dated 2nd May 2019	£1,929.84
Cheques received and not banked	£0.00
Less cheques uncleared	£0.00
Sub-total	£1,929.84

Barclays Business Account

Cash at bank as per statement dated 22 nd March 2019	£3,992.63
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Total funds as per bank statements £5,922.47

b) The 1st instalment of the precept was received on 30th April 2019. It was also noted that the new direct debit for £17.99 to London and Zurich (for safety inspection) has been taken.

c) A cheque was signed:

SALC – Annual membership £135.15

d) To elect a volunteer internal auditor.

A Mr Robert David Smith has volunteered to act as the internal auditor for Sweffling Parish Council. This was proposed by Cllr John Stanley (Chair) and seconded by Cllr Isobel McGovern (Vice Chair). Mr Robert David Smith was duly elected as the internal auditor for Sweffling Parish Council. The Members of the Council expressed their thanks to Mr Smith.

10. Questions to the Chair

No questions received.

11. Next meeting

The next Sweffling Parish Council meeting is scheduled for Tuesday 11th June 2019 at 7.30pm.

The meeting closed at 7.45pm.

Maureen Philpot – Clerk
maureenphilpot@gmail.com

