

**1. Attendance and apologies:**

- **PRESENT:** John Stanley in the Chair
- **COUNCILLORS:** Julia Kinsey (JK), John Tesh (JT), Amanda Daniel (AD), Jill Abbott (JA), Audrey Lummis (AL), Jude Chin (JC).
- **IN ATTENDANCE:** Erika Spall, Clerk to the Council.
- **APOLOGIES:** No apologies.

**2. To receive declarations of interest and to consider requests for dispensations:**

- There were no declarations of interest and no request for dispensation.

**3. Minutes of the previous meetings**

- The previous minutes from 08/03/2022 having been circulated prior to the meeting were with the exception of several amendments, subject to removing and correcting some items in the minutes.

**3.1 Matters Arising**

- Cllr Kinsey (JK) asked if there was feedback on Framlingham Town Council's meeting. The Chairman informed the council that the district is going to re-look at their decision.
- Cllr Kinsey (JK) reports the oak tree has now been planted and The Clerk informed the council that the plaque has now been placed in front of the oak tree.
- The Clerk circulated a report from Connecting Communities (please see attached) and it was suggested that this be advertised in The Bridge, noticeboard and website.
- **Cllr Abbott (JA) is to call Connecting Communities to query if they accept bus passes.**
- The Chairman (JS) reports that they have spoke with James Loveridge regarding the easter egg hunt. Cllr Abbott (JA) confirms the easter egg hunt will take place on Jubilee Field, Easter Sunday at 3pm.

**4. Public participation incl. Police, District and County Councillors reports.**

- District Councillors report was circulated by The Clerk and acknowledged by the Council.
- No reports from received from County Councillors.
- **The Chairman (JS) to send an email to Cllr Burroughs to query this and receive an update.**

**5. Clerk resignation**

- The Clerk reported that she is resigning, giving four weeks' notice and her employment will end shortly after the Council's next meeting in May.
- The Clerk informed the Council that her resignation was prompted by the minimal training offered, feeling undermined on several occasions and lack of support from Councillors. It was mentioned by The Clerk that they hope now the Council has filled all their seats that they can become more effective.

**6. Safeguarding policy**

- Cllr Kinsey (JK) still has outstanding amendments and will complete by next month's meeting, and it was acknowledged that the Council will adopt and approve the policy at next month's meeting if no further amendments are needed.

## **7. Village matters**

### **7.1 Jubilee Field**

- It was noted by the Council that the recent cut to Jubilee Field was of a high standard.
- Discussions took place regarding the recent damage to Jubilee Field by agricultural machinery used by No.6 Blyth Villas.
- **The Chairman is to pursue questioning how No.6 intends to reinstate the damage caused and what actions they intend to make to rectify this.**
- Cllr Tesh (JT) visited Jubilee Field to inspect the damage and liaised with a member of the public and it was suggested that fine topsoil could prove beneficial in rectifying the damage caused.
- Cllr Tesh (JT) questioned if No.6 will need access again to remove the digger currently sitting in the neighbouring garden.
- Cllr Chin (JC) questioned if we've exhausted all other options regarding grass cutting expenditure.
- Cllr Kinsey (JK) highlighted that James Rowe wasn't going to use our mower as it is not fit for purpose. JR spoke to his father, and they don't want to use their own equipment as Jubilee Field is unlevel.
- Cllr Kinsey (JK) spoke to Sandy Rowe of the Townland Trust – wanting to sell the mower, TT doesn't want the mower and is happy for SPC to sell. Cllr Kinsey (JK) also spoke to Andy Franklin who sent Cllr Kinsey (JK) details about the Lawnmower. £250 old ones. It was suggested we could advertise it at £600.
- Councillors questioned if the Church would want to buy it but have got nowhere to store it. Ideal for memorial garden.
- Cllr Abbott (JA) informed the council that Snape does repairs for mowers V.I.P Machinery. **Cllr Abbott (JA) to contact V.I.P Machinery.**
- Cllr Chin (JC) to ask Henri Gooch if he will cut the grass, he could be interested in the lawnmower. Cllr Chin (JC) suggested to put it on GumTree. The Clerk reported that they had already approached HG and was declined.
- Cllr Tesh (JT) suggested Clarke and Simpson could be interested.

### **7.2 Large agricultural machinery damage**

- Cllr Daniel (AD) raised that tractors are turning at signposts and causing damage to triangles. Village sign was previously hit but damage was rectified. Cllr Daniel (AD) highlighted that damage has been done to their hedge's prior to this.
- It was suggested that the resident responsible for the contractors to be contacted requesting that the contractors take care when passing. **The Chairman (JS) will draft a letter and send it to Councillors to approve about John's contractors to thank and remind him i.e. triangles in the village.**
- Cllr Tesh (JT) informed the council that a member of the public has a heavy roller which could help rectify the damage on Jubilee Field and would need a substantial amount of top soil. Cllr Tesh (JT) highlighted that some ruts in particular by the gate are worse than others and someone could twist their ankle.
- Cllr Kinsey (JK) suggested that the council could put a sign up on the gate to say please beware of deep ruts.
- **John Stanley (JS) will draft a note to No.6 and send to the Clerk.**

## MINUTES OF A MEETING OF SWEFFLING PARISH COUNCIL

Tuesday 12th April 2022 at 7:30pm, taking place at the Sweffling Village Hut, The Street, Sweffling.

- Jubilee Field needs to be repaired due to safety concerns of children and have this put in a note and send an invoice if not fixed and highlight we've had someone look at it and this is his advice.

### 7.3 Litter Pick

- Cllr Kinsey (JK) informed the council that the litter pick was successful.
- Cllr Kinsey (JK) said grabbers and bags that weren't used are in their shed. If we want to do another litter pick Cllr Kinsey (JK) has enough equipment.

### 7.4 Queens Jubilee

- The Chairman (JS) requested permission for a road closure (for a street party) which has been approved. Sunday 5<sup>th</sup> June. (The street, end of Holdens Lane and Washbrook corner).
- Highways will reach out to The Chairman and will provide road closure signs and diversions will be coming past village hut etc. The Chairman (JS) suggests we need a marshal.
- It was discussed that SPC holds a meeting and invites all residents directly impacted by the road closure for their thoughts and refreshments will be provided. The meeting was suggested to take place Monday 25<sup>th</sup> of this month (April).
- Cllr Chin (JC) highlights the council should identify the level of enthusiasm from residents. **Cllr Abbott (JA) to email all road closure residents with details of meeting.**
- Cllr Abbott (JA) highlighted that residents can park either at the Village Hut or on the Townland Trust Meadow.
- The Street Party will only be for Sweffling residents or members of the public that are directly connected to Sweffling residents.
- Cllr Abbott (JA) suggested a band to attend – British Legion Band. **Cllr Tesh (JT) to contact sectary of BLB.**
- The Chairman (JS) highlights there are several conditions attached to the street party.
- It was confirmed that the road closure would be from 11am-5pm Sunday 5<sup>th</sup> June, with aim to have lunch for 1pm.
- Julia Kinsey (JK) asked that we should consider approaching residents and ask what talent they can bring to the street party or help.
- Discussion took place of what the street party would look like and how tables would be transported, and how food and refreshments would be organised. **Cllr Abbott (JA) to contact Steve Smith to query if he is willing to help with transporting tables etc.**
- The location for residents attending wanting access to toilets is yet to be confirmed.
- Cllr Lummis (AL) queried if there were any costs associated with the election process that took place last month. The Clerk reported that all fees were waived.

### 8. Planning Matters

- The Chairman (JS) informed the council that there are several planning matters that are outstanding and that the turnover isn't being dealt with promptly.

MINUTES OF A MEETING OF SWEFFLING PARISH COUNCIL

Tuesday 12th April 2022 at 7:30pm, taking place at the Sweffling Village Hut, The Street, Sweffling.

**9. Finance**

10. Approval was given to The Clerk to pay the outstanding invoice for the outdoor gym equipment suite.

11. Discussions were had regarding the end of the financial year tasks. **Cllr Abbott (JA) to meet with The Clerk to discuss this.**

12. **Cllr Chin (JC) is to update the cashbook provided that The Clerk provides Cllr Chin (JC) with previous invoices.**

**13. Correspondence**

14. The Clerk reported that Sizewell C had sent an email informing councils that they are offering meetings either face to face or via TEAMS to answer any questions councils and/or residents may have.

15. Cllr Abbott (JA) requested that the council meets with Sizewell C to discuss matters regarding SC.

**16. Questions to the chair**

17. No questions.

**18. Date and time of next meeting**

19. The Chairman gave confirmation the next meeting of the Parish Council as Tuesday 10<sup>th</sup> May 7pm followed by Sweffling Parish Councils AGM 7:30pm at the Village Hut.

**Meeting closed at 9:50pm.**